

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2016/17 Recalculated excl. VAT	2016/17 R incl. VAT	VAT Yes/No	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	% Increase / decrease
	PARKING: CIVIC CENTRE								
	Under cover parking - Motor Vehicles								
	Casual - Matinee & Evenings								
SB	- Artscape patrons	per vehicle		17.54	20.00	y	18.42	21.00	5.0%
SB	- Artscape patrons - (Senior Citizens)	per vehicle		10.53	12.00	y	11.40	13.00	8.3%
	HIRE OF HALLS								
	ALPHEN CENTRE (H)	Category D							
	Hall								
	Mondays to Thursdays:								
SB	Commercial:	per hour		135.96	155.00	y	144.74	165.00	6.5%
SB	Private:	per hour		78.07	89.00	y	83.33	95.00	6.7%

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SB	Community / Charity:	per hour		31.58	36.00	y	33.33	38.00	5.6%
Fridays to Sundays & Public Holidays:									
SB	Commercial:	per hour		176.32	201.00	y	187.72	214.00	6.5%
SB	Private:	per hour		92.98	106.00	y	99.12	113.00	6.6%
SB	Community / Charity:	per hour		35.96	41.00	y	38.60	44.00	7.3%

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	Refundable Deposit								
SB	Commercial:			1,055.00		n	1,124.00		6.5%
SB	Private:			1,055.00		n	1,124.00		6.5%
SB	Community:			1,055.00		n	1,124.00		6.5%
	PODIUM HALL (H)	Category B	Add Hall Tariff						
	MAIN HALL								
	Mondays to Thursdays:								
SB	Commercial:	per hour	Add Hall Tariff	260.53	297.00	y	277.19	316.00	6.4%

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SB	Private:	per hour	Add Hall Tariff	182.46	208.00	y	194.74	222.00	6.7%
SB	Community:	per hour	Add Hall Tariff	92.98	106.00	y	99.12	113.00	6.6%
	Fridays to Sundays								
SB	Commercial:	per hour	Add Hall Tariff	311.40	355.00	y	331.58	378.00	6.5%
SB	Private:	per hour	Add Hall Tariff	207.89	237.00	y	221.05	252.00	6.3%

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SB	Community:	per hour	Add Hall Tariff	104.39	119.00	y	111.40	127.00	6.7%
Refundable Deposit									
SB	Commercial:		Add Hall Deposit	1,713.00		n	1,824.00		6.5%
SB	Private:		Add Hall Deposit	988.00		n	1,052.00		6.5%
SB	Community:		Add Hall Deposit	790.00		n	841.00		6.5%

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	BELLVILLE CIVIC								
	Mondays to Thursdays								
	THEATRE (H)	Category B							
SB	Commercial:	per hour		260.53	297.00	y	277.19	316.00	6.4%
SB	Private:	per hour		182.46	208.00	y	194.74	222.00	6.7%
SB	Community:	per hour		92.98	106.00	y	99.12	113.00	6.6%
	Refundable Deposit								
	Commercial:			1,713.00		n	1,824.00		6.5%

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	Private:			988.00		n	1,052.00		6.5%
	Community:			790.00		n	841.00		6.5%
	BANQUET HALL (H)	Category C							
SB	Commercial:	per hour		207.89	237.00	y	221.05	252.00	6.3%
SB	Private:	per hour		125.44	143.00	y	133.33	152.00	6.3%

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SB	Community:	per hour		62.28	71.00	y	66.67	76.00	7.0%
SB	Refundable Deposit Commercial:			1,451.00		n	1,545.00		6.5%
SB	Private:			790.00		n	841.00		6.5%
SB	Community:			463.00		n	493.00		6.5%

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	LECTURE HALL (H)	Committee Rooms, Activity Rooms and Boardrooms							
SB	Commercial:	per hour		51.75	59.00	y	55.26	63.00	6.8%
SB	Private:	per hour		41.23	47.00	y	43.86	50.00	6.4%
SB	Community:	per hour		15.79	18.00	y	16.67	19.00	5.6%
	Refundable Deposit								
SB	Commercial:			528.00		n	562.00		6.4%

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SB	Private:			463.00		n	493.00		6.5%
SB	Community:			395.00		n	421.00		6.6%
	CONFERENCE HALL (H)	Category D							
SB	Commercial:	per hour		135.09	154.00	y	143.86	164.00	6.5%
SB	Private:	per hour		78.07	89.00	y	83.33	95.00	6.7%

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SB	Community:	per hour		31.58	36.00	y	33.33	38.00	5.6%
SB	Refundable Deposit Commercial:			1,376.00		n	1,465.00		6.5%
SB	Private:			626.00		n	667.00		6.5%
SB	Community:			437.00		n	465.00		6.4%

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	Friday to Sunday								
	THEATRE (H)	Category B							
SB	Commercial:	per hour		311.40	355.00	y	331.58	378.00	6.5%
SB	Private:	per hour		207.89	237.00	y	221.05	252.00	6.3%
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SB	Community:			790.00		n	841.00		6.5%
	BANQUET HALL (H)	Category C							
SB	Commercial:	per hour		238.60	272.00	y	254.39	290.00	6.6%
SB	Private:	per hour		144.74	165.00	y	154.39	176.00	6.7%

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SB	Community:	per hour		20.18	23.00	y	21.93	25.00	8.7%
	Refundable Deposit								
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	CONFERENCE HALL (H)	Category D							
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	PRIVATE								
	Individual / Group hiring the premises for the purpose of a celebration/training/providing information for personal, private or non- commercial interest.								

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	Example: Weddings, dances, concerts, receptions, private functions, fashions/dog/cats/flower shows, Sport Clubs/Schools, Colleges, Cultural Societies/ Associations, Self Defence Classes.								
	COMMERCIAL:								
	Individuals / Corporate Bodies or any other body hiring the premises for the purpose of retailing/training/providing information for promoting their commercial interest.								
	Example: Political parties, Corporate staff functions, Corporate training, Film shoots, Commercial activity etc.								
	COMMUNITY / CHARITY:								
	(Rotary Club/Round Table/Garden Club) Hiring the premises for a party/political meeting/welfare type organization with affiliation to National/Provincial or Government Departments responsible for the provision of social/educational functions or to facilitate the well-being of the broader community.								
	Example: Blood transfusion services, clinics (medical purposes) sport controlling bodies, SA Police service, Church services.								
	SPECIAL CONDITIONS OF HIRE								
	Minimum Charges								
	The applicable minimum charges applies to welfare organisations with a valid WO number and non profit organisations.								
	Lettings after Midnight								
	In the case of letting which continue after midnight the tariff for the period after midnight will be double the hourly rate.								
	Letting after the agreed hour								
	In the case of letting which continue after the agreed hour the tariff for the period after the agreed hour will be the hourly rate plus 50%.								
	Deposits								
	Deposit against damages, additional cleaning charges, taxi fares and other extraneous costs.								
	Preparation and Dismantling Time								
	The lessee is liable to pay the prescribed hourly rate for any time required to prepare or dismantle provided the time does not extend beyond 22H00. Should any additional time after 22 H00 be required the prescribed hourly tariff plus overtime will be required to be paid by the lessee. Should the halls be made available before 10H00 on the day of the lease, the normal hourly tariff will be applicable. The lessee must then however accept the hall in the condition that it is. Should the lessee want to make use of the hall on the day or evening before the day of lease, the hall must be paid for and booked for a minimum amount of 8 hours on the day before the function.								
	Refund of Hire Fees								
	A full refund to be made in case where written notice of cancellation is received in the office of the City Manager at least 30 days before the date of letting commences.								
	Where less than 30 days but more than 13 days notice of cancellation is received, 75% of the total hire fee paid to be refunded.								
	Where 13 days or less notice of cancellation is given, no refund to be made.								
	Right of Admission								
	Where the Hall is leased for a political meeting or any other gathering of whatsoever nature which the general public has been invited to attend, the Lessee shall not refuse admission to the Hall to any person on the grounds of race, sex, creed or denomination.								

